

**POSITION: Social Work Supervisor II**

**DEPARTMENT: Social Services**

**Grade: 31**

**Starting Salary: \$51,639.34**

**Position: 530096**

**Posted: January 2, 2026**

**Closing: January 16, 2026**



### **Responsibilities**

The Social Work Supervisor II in this position is employed by the Macon County Dept. of Social Services within the North Carolina Division of Social Services under the general administration of the Dept. of Health and Human Services. Specifically, the Social Worker Supervisor II guides and coordinates activities of the social workers engaged in casework, group, and community services in County Social Services. Work involves the assignment of cases to workers for investigation, diagnosis, and treatment or referral; the review of cases for quality of service and compliance with regulations; and the training and supervision of workers through individual conferences, unit staff meetings, and departmental staff meetings; employee recruitment and retention; and provides input to higher level management for budgetary and administrative functions.

### **Qualification Requirements**

***To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.***

### **Essential Functions**

The SWS primarily provides direct supervisory/managerial functions to the Social Worker II staff. The SWS assists with supervisory/managerial functions to all Adult & Family Services programs, which include: Adult Protective Services; Guardianship; Payee Services; Adult Care Home Monitoring; Adult Daycare Monitoring; Adult Daycare Subsidy; Medicaid Transportation; Adult Placement; Supportive Services; Family Planning; Foster Care; Foster Care Home Licensure; Child Protective Services; Intake; LINKS and Adoption. The Social Work Supervisor must be readily accessible twenty-four hours a day, seven days a week, as well as holidays, to provide guidance and support to staff. The Social Work Supervisor is responsible for monitoring all services staff works for conformity to the goals of the Macon County Dept. of Social Services. The Social Work Supervisor II provides training programs to subordinates either directly or indirectly by coordinating programs through other agencies or organizations. The Social Work Supervisor must be available at all times to assist with the counsel and discipline employees of the services unit. Selection and appraisal of services staff is a primary responsibility of the Social Work Supervisor.

### **Knowledge, Skills and Abilities**

It is essential for this Social Work Supervisor II to have knowledge of the following to adequately perform the duties outlined in this position: Knowledge of methods and principles, techniques and practices and their application to specific casework and community problems. Considerable knowledge of behavioral and socioeconomic problems and their treatment and governmental and private organizations and community resources. Considerable knowledge of the laws, regulations and policies which govern social work programs. Ability to supervise, train or orient lower- level social workers, students, interns, or other staff. Ability to express ideas clearly and concisely and to plan and execute work effectively.

### **Minimum Training and Experience**

Master's degree in social work from an appropriately accredited institution and one year of directly related experience; or a bachelor's degree in social work from an appropriately accredited institution and two years of directly related experience; or a master's degree in a human services field from an appropriately accredited institution and two years of directly related experience; or a bachelor's degree in a human services field from an appropriately accredited institution and three years of directly related experience; or a bachelor's degree from an appropriately accredited institution and four years of directly related experience; or an equivalent combination of education and experience. May consider qualified work against status at a lower salary and grade.

### **Special Requirements**

- Valid driver's license
- Transcript of the highest degree obtained is required

**AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER**  
**All prospective employees are subject to a criminal background check**  
**References may be requested**